

Village of Round Lake Beach
Finance Standing Committee Minutes
Monday, July 18, 2016 – 6:00 p.m.
Village Hall
1937 North Municipal Way
Round Lake Beach, IL 60073

- 1. Committee Members:** Chairperson Trustee Husk, Trustee Benes and Mayor Hill

- 2. Call to Order** 6:03 p.m., by Trustee Husk

Members Present: Trustee Husk, Trustee Benes and Mayor Hill

Members Absent: None

Others in Attendance: Village Administrator Kilbane; Finance Director Bueso; Human Resource Manager Steen; (6:15) Trustee Butler; (6:28) Trustee Valadez

- 3. Approval of Agenda** A motion was made by Trustee Benes and seconded by Mayor Hill to approve the agenda. All ayes, motion carried.

- 4. Approval of Minutes** A motion was made by Trustee Benes and seconded by Mayor Hill to approve the minutes with no corrections for the June 20, 2016 Finance Committee Meeting. All ayes, motion carried.

- 5. Scheduled Business**
 - A. Social Media Policy**

Human Resource Manager Steen presented information on the updated Social Media Handbook. Legal has approved the updated Handbook. Discussions were held regarding the changes.

A motion was made by Trustee Benes and seconded by Mayor Hill to move the Social Media Policy to the July 25, 2016 Board Meeting. All ayes, motion carried.

 - B. Project Status Report Projected Through July 15, 2016**

Public Works Director Hilts presented information on the current status of the Roads Project. Phase I is almost complete. Final pavement was completed and the driveways will be finished this week. Phase II is ready for surfacing and driveways. Public Works Director Hilts requested the addition of surfacing Ferndale to Cedar Lake Road to Phase 2. The additional cost of \$27,000 will be absorbed in the total project cost. Discussions will start next week regarding Phase 3 & 4.

Committee members all agreed to the addition of Ferndale to Phase 2.

C. New Backup, Disaster Recovery, & Business Continuity Solution

Finance Director Bueso presented information on a less expensive backup solution. The new system is automated and will have on-site storage with only the most critical information stored in The Cloud. To purchase the hardware there is a one-time cost of \$8,838. The yearly subscription is \$9,576. The hardware and subscription expense will be paid from the Equipment Replacement Fund. Discussions were held with regards to the speed in which data could be recovered to existing hardware and also to new hardware.

A motion was made by Trustee Benes and seconded by Mayor Hill to move the purchase of the new Datto Backup, Disaster Recovery, & Business Continuity Solution to the July 25, 2016 Board Meeting for approval. All ayes, motion carried.

6. Other Business

A. Treasurers' Report

Finance Director Bueso reviewed the Treasurer's Report for June 2016.

No action was taken, informational purposes only.

B. Finger Printing

Mayor Hill requested that staff ensure the Village is abiding by the current court cases regarding employee finger printing.

No action was taken, informational purposes only.

C. State Funds

Mayor Hill announced that the State had revised the 2017 Forecast and the Village should see a small increase in State Revenue.

No action was taken, informational purposes only.

D. Rollins Road Work

Lake County is doing general maintenance work on Rollins Road.

No action was taken, informational purposes only.

7. Public Participation

None

8. Executive Session

None

9. Adjournment

Trustee Benes made a motion seconded by Mayor Hill to adjourn the meeting at 6:29 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on August 15, 2016

- With No Corrections _____
- With Corrections _____
(See minutes of meeting for corrections)