

***Village of Round Lake Beach***  
**Public Works Standing Committee Minutes**  
**October 3, 2016 6:30 p.m.**  
**Village Hall**  
**1937 North Municipal Way**  
**Round Lake Beach, Illinois 60073**

**Committee Members:** Chairperson Trustee Valadez, Mayor Hill, Trustee Husk, Trustee Wallace

**1. Call to Order:** 6:53 p.m. by Trustee Valadez

Members Present: Trustee Valadez, Trustee Wallace, Mayor Hill

Members Absent: Trustee Husk

Others in Attendance: Village Administrator Kilbane, Public Works Director Hiltz, Village Clerk Cleveland, Trustee Nichols and Daniel Brinkman, Gewalt Hamilton Assoc..

**2. Approval of Agenda** A motion was made to approve the agenda. All ayes, motion carried.

**3. Approval of Minutes** A motion was made to approve minutes of the August 1, 2016 Public Works Standing Committee Meeting. All ayes, motion carried.

**4. Scheduled Business**

**A. Public Works Monthly Report**

Public Works Director Hiltz went over the Monthly Report.

**B. Project Status Report**

Public Works Director Hiltz went over the Project Status Report

**C. Orchard Lane 15-00078-00-PV**

Daniel Brinkman from Gewalt Hamilton Presented a proposed Orchard Lane 15-00078-00-PV project to the Board, the presentation is to fulfill the requirement to seek public input for the Orchard Lane Project. This project is incorporated in the Capital Plan and Budget for FY2018 and FY2019 Discussion took place.

**D. CMS Road Salt Purchase**

Public Works Director Hiltz is asking the Board for approval for the purchase of road salt from Morton Salt, Inc. for 120- percent of the base bid at a cost not exceed \$57,438. All ayes motion carried.

**E. Surplus Vehicles**

Public Works Director Hilts is asking the Board to pass a resolution declaring the listed vehicles as surplus: 1991 GMC 7000 5-yard Dump Truck Vin # 1GDP7HIJ39J510674 and the 2001 3500 HD Aerial Lift Truck Vin # 3GDKC34F01M101839. Discussion took place. All ayes motion carried.

**F. Carpet Replacement and Upgrade**

Public Works Director Hilts recommend to the Board that the carpet in the gathering lobby and banquet hall at the Civic Center needs to be replaced and upgraded due to wear in high traffic areas. It was suggested to go with carpet tiles which would be easier to replace if damaged. Staff recommends to go with Susman Linoleum & Rug Co. in the amount not-to-exceed \$29,550.56. Discussion took place. All ayes motion carried.

**5. Other Business**

Mayor Hill shared with the Board what came out of the meeting with the Metropolitan Mayors Caucus 2. The Greenest Region Compact 2 will unify municipal action towards consensus sustainability goals and will support mayors in their role as environmental leaders.

Village Administrator Kilbane advised the Board that Mr. Kim signed the contract for the easement acquisition for Hook Drive.

Village Administrator Kilbane advised the Board that David Keith from Sammies Restaurant contacted staff regarding the new car wash and the parking within the right of way. This issue is already at the Zoning Commission.

**6. Public Participation**

None

**7. Executive Session**

No

**Adjournment**

Motion made to end the meeting. It was seconded to adjourn the meeting at 8:00 p.m.  
All

Ayes motion carried.

- With No Corrections \_\_\_\_\_
- With Corrections \_\_\_\_\_  
(See minutes of meeting for corrections)

Minutes Respectfully Prepared by Denise Schotanus