

**Village of Round Lake Beach  
Finance Standing Committee Minutes  
Monday, June 8, 2020 – 6:00 p.m.**

Village Hall  
1937 North Municipal Way  
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Mayor Hill
  
2. **Call to Order:** 6:01 p.m., by Chairperson Trustee Cleveland  
  
Members Present: Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis, Mayor Hill
  
3. **Members Absent:** None  
  
Others in Attendance: Trustee Nickles; Trustee Husk; Village Administrator Kilbane; Finance Director Rossi; Community Development Director Pugliese
  
4. **Approval of Agenda** A motion was made by Trustee Stout and seconded by Trustee Davis to approve the agenda. All ayes, motion carried.
  
5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Trustee Stout to approve the minutes with no corrections for the May 11, 2020 Finance Committee Meeting. All ayes, motion carried.
  
6. **Scheduled Business**

**A. Auditing Services Change Order**

Finance Director Rossi discusses the timeline of the FY2019 audit performed by Sikich, LLP. The FY2019 audit, which was scheduled to be completed in October 2019, was only about 50% complete as of January 2020 causing the need for Sikich, LLP to put in more hours of work and resources between the months of January 2020 and May 2020.

Sikich, LLP is requesting a change order in the amount of \$13,175.00, in addition to the contracted amount, due to the additional time and resources required in order to complete the FY2019 audit for the Village.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the change order on the June 15, 2020 board meeting. All ayes, motion carried.

**B. Liquor License Ordinance**

Finance Director Rossi discusses the necessity to update the number of available liquor licenses in the Village Ordinance in order to reflect the number of licenses that will be active as of July 2020.

Finance Director Rossi notes that there are ten different classes based on multiple factors. In total, there are 47 licenses that will need to be issued by the Village in 2020 in classes A-J.

Discussion was held regarding the new Liquor License Rates and the parameters of Class D.

A motion was made by Trustee Davis and seconded by Trustee Stout to amend the appropriate ordinance to reflect the number of liquor licenses allowable in classes A-J on the June 15, 2020 board meeting. All ayes, motion carried.

**C. Sanitary Sewer Cleaning & Televising Award Recommendation**

Village Administrator Kilbane discusses the Village's participation in the Northwest Lake FPA Wholesale Sanitary Sewer Advisory Committee's cooperative bidding and purchasing program for Cleaning and Televising of Sanitary sewers that had a bid opening on February 15, 2019.

Village Administrator Kilbane notes that the contract allows to extend the Cleaning and Televising of Sanitary Sewers Program with a Consumer Price Index cost increase of 1.1%.

Public Works recommends the Village Board authorization for staff to enter into a contract with Pipe-View, LLC for the completion of the Village's FY2021 Cleaning and Televising Program for the budgeted amount of \$110,000.00.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the authorization of staff to enter into a contract with Pipe-View, LLC for the budgeted amount of \$110,000 on the June 15, 2020 board meeting. All ayes, motion carried.

**D. MCAT Agreement**

Village Administrator Kilbane presents information regarding the Lake County Major Crash Assistance Team.

The Round Lake Beach Police Department would like to continue involvement with the Lake County Major Crash Assistance Team and requests that the board renew the intergovernmental agreement with Lake County MCAT.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of MCAT agreement on the June 15, 2020 board meeting. All ayes, motion carried.

**E. AHC Line of Credit Renewal**

Community Development Director Pugliese discusses the current agreement and partnership with the Affordable Housing Corporation of Lake County that has aided the Village's neighborhood improvement goals.

Community Development Director Pugliese discusses the two funding mechanisms of the partnership agreement which includes AHCLC use of the Village's line of credit with State Bank of the Lakes to acquire abandoned or distressed properties and the use of AHC as a contractor for rehabilitation. Upon resale, the Village is then reimbursed.

Community Development recommends extending the partnership agreement with ACHCLC for two years in order to continue the Village's neighborhood improvement efforts.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of the addendum on the June 15, 2020 board meeting. All ayes, motion carried.

**7. Other Business-**

**A. COVID-19 Financial Impact**

Finance Director Rossi provides information regarding the potential financial impacts of COVID-19.

No action was taken, informational purposes only.

**B. Hardees**

Trustee Husk notes that the grass in front of the Hardees on Rollins Rd. is extremely tall.

Community Development Director Pugliese to follow up.

**C. Restaurants to Obtain Temporary Outdoor Seating Permit**

Chairperson Trustee Davis inquiries regarding restaurants who have obtained the 30 day permit for outdoor seating.

Community Development Director Pugliese provides information regarding permits obtained.

**D. Hook/Orchard Project**

Trustee Nickles inquiries regarding the progress of the Hook/Orchard project.

Administrator Kilbane notes that the project is moving forward at a steady pace.

**E. Lake Front Swimming**

Chairperson Trustee Cleveland makes a note that there have been jet skis seen on the lake getting very close to swimmers.

Administrator Kilbane to follow up regarding Lake Front reopening pending the Governor's Executive Orders. Swimmers are currently swimming at their own risk.

**F. Shoreline Seaweed Removal**

Trustee Husk inquiries regarding shoreline seaweed removal.

Administrator Kilbane to follow up.

8. **Public Participation**-None

9. **Executive Session** – None

**10. Adjournment**

Trustee Stout made a motion and seconded by Trustee Davis to adjourn the meeting at 6:28 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on July 13, 2020.

- With No Corrections \_\_\_\_\_
- With Corrections \_\_\_\_\_

(See minutes of meeting for corrections)