

ROUND LAKE BEACH POLICE DEPARTMENT

2014 ANNUAL REPORT



Richard H. Hill, *Mayor*

David Kilbane, *Village Administrator*

David D. Hare, *Chief of Police*

ROUND LAKE BEACH POLICE DEPARTMENT

OATH OF HONOR

On my honor, I will never
Betray my badge, my integrity,
My character or the public trust

I will always have the courage to hold
Myself and others accountable for our actions

I will always uphold the constitution,
My community and the department that I
serve



Table of Contents

Letter from the Chief of Police	4
Mission of the Round Lake Beach Police Department	5
Command and Essential Services	6
Organizational Structure	6
Emergency Management	7
Administrative Reviews of Conduct	7
Patrol Division	8
Calls for Service	9
Arrests	9
Traffic Crashes	10
Traffic Enforcement	11
Parking Enforcement	12
Property and Evidence	13
Training	13
Support Services Division	15
Investigations Unit	15
Detective Unit	15
Special Operations Unit	16
Records	17
Community Relations & Education	18
Community Action Team	20
Shop With A Cop	20
Milestones and Awards and Commendations	21
Summary	24



March 02, 2015

Honorable Mayor Richard Hill and Village Board,

I would like to present the 2014 Annual Report. We accomplished many things last year at the Village of Round Lake Beach Police Department. I was appointed in March when Gary Bitler retired with a little more than 35 years of service with the village. To have a police officer celebrate that many years of employment with the village is a testimony to the culture of both the police department and the village itself. The following annual report will include much of our activity and also highlight some of our accomplishments. The report will conclude with our goals for 2015.

The police department has been focused on four themes. The first theme has been to enhance our relationship with the community and its stakeholders. The village realizes that in order to solve problems in the community we must work with all of the stakeholders. The police department has made progress in working with community based programs such as NICASA, Mano a Mano, the People Lending Assistance Network and Frontline Street Intervention. The second theme is professionalism. We are committed to continuously train our employees to provide one of the most professional police departments in Lake County. In 2014, we sent an officer to be trained in traffic crash investigation and to be on the Lake County Major Crash Assistance Team (MCAT). This officer participated in the investigation of several serious traffic crashes in Lake County including one in Round Lake Beach. Two officers participated in a 200 hour leadership course from the Illinois Law Enforcement Training and Standards Board. We provide training to all of our officers in the areas of leadership, cultural diversity and ethics. We will hold our officers accountable to not only the police department but to the expectations of the citizens. The third theme is transparency. The police department is committed to current technology and to providing clear and understandable reports. The police officers are working on a daily basis to accurately report the data and clearly show the police work that is being done in the village. Finally, we are using the data that is being collected to provide services to the community in the most efficient and effective way. This year we have examined the way we deploy our resources to meet the needs of all of the citizens. We have worked with all of the departments in the village to meet the expectations of the people we serve. We are proud of the Round Lake Beach community and are working to provide a safe environment to all residents and visitors.

The following report will show our activity and you should be able to see these four themes in everything we do while working for you and the citizens of Round Lake Beach.

Respectfully,

David D. Hare
Chief of Police



Mission of the Round Lake Beach Police Department

We see our mission as protecting the rights of all persons to be free from crime and providing public safety services for all citizens that will both serve them and promote a safe environment through our Core Values.

Our Core Values rest within the PRIDE we have in our community:

Professionalism – We will provide the highest quality service by communicating and applying our skills, knowledge, and abilities for the benefit of the community

Respect – We are committed to fair and impartial service within the Department and throughout the community. We will ensure that all persons are treated with equality, courtesy, and compassion

Integrity – We will maintain the highest standards of honesty and ethical conduct within the Department and throughout the community

Dedication – We are committed to the relentless pursuit of justice while providing the highest level of service to the community

Excellence – We will lead by example and maintain the highest level of performance through the application of education, training, and technology

*The Values and Mission Statement were created by
the men and women of the Police Department in 2006*



Round Lake Beach Police Department Command Staff and Organizational Structure

The Police Department is the largest of the operating Departments in the Village of Round Lake Beach. The Police Department has an authorized strength of 40 full-time police officers and three full time civilians. The department is a full service police agency with a current budget of approximately 4.8 million dollars. The organizational chart below shows the 2014 structure for the police department. David Hare, the Chief of Police oversees the two divisions of the police department.

Emergency Management

The Police Department is also responsible to coordinate and oversee the Villages Emergency Management function. The Village had one FEMA recognized emergency in 2014. The Village continues to exchange information with other Lake County Emergency Management Programs through a monthly meeting hosted at the Lake County Emergency Management Emergency Operations Center.

The Village's own VIPS (Volunteers in Police Services), group logged in **3243.75 hours of volunteer work**. The work consisted of the following: auxiliary traffic control for planned events, emergency traffic control for accidents, fires, down power lines, and railroad gate malfunctions. Mobile Eye pledges to continue to assist the Round Lake Area by providing auxiliary traffic control in emergency and non-emergency situations.



Administrative Reviews of Conduct

All complaints, including those that are anonymous, are investigated. The Department makes the complaint process available to the public by placing pamphlets in the lobby and posting the process on the Department's website in the FAQ. These pamphlets and the website (www.rlbpolice.org) also describe the method of complimenting employees.

Complaints and Internal Affairs Investigations

External	2011	2012	2013	2014
Citizen Complaint	4	1	5	2
Sustained	0	1	1	0
Not Sustained	0	0	4	0
Unfounded	4	0	0	0
Exonerated	0	0	0	2
Internal				
Directed Complaints	4	6	11	4
Sustained	2	6	8	4
Not Sustained	0	0	2	0
Unfounded	1	0	0	0
Exonerated	0	0	1	0

There were no Bias Based Profiling complaints in 2014.

Patrol Division

The Patrol Division is commanded by Deputy Chief Gilbert Rivera. It is the responsibility of the Patrol Division to provide 24 hour patrol services to the Village. Patrol Officers are encouraged to conduct as much initial and follow-up investigation into offenses as possible. The Patrol Division is the largest division of the Police Department. The Patrol Division is responsible for responding to both emergency and non-emergency calls for service from the public, in addition to handling special assignments, self-initiated activities and addressing community concerns. Patrol Officers are responsible for the protection of life and property, and maintaining peace and order in the community. The Patrol Division helps prevent crime and gives a visible presence to the public that instills confidence and security. Patrol Officers are responsible for the initial investigation of all crimes from



traffic crashes to homicides. During 2014, department members responded to 14,676 calls for service.

The Patrol Unit is divided into three shifts in order to provide 24-hour police services. Each shift is supervised by one commander. The number of officers assigned to each shift is directed by anticipated activity levels.

As mentioned earlier, the Department augments traditional patrol units with officers trained to perform specialized functions such as Evidence Technician, Field Training Officer, Bicycle Officer, Juvenile Officer and Breath Analysis Officers.

Two community service officers acted as an adjunct to the Patrol Division and assist the patrol officers with a dynamic range of tasks including parking enforcement, animal control, abandoned vehicles, private property crash reporting, traffic control and enforcement of ordinance violations.

Calls for Service

Calls for service include all reported crimes and incidents where the public needs the assistance of the Police Department. In 2014, the Department experienced a slight increase in calls for service with 14,676.

Arrests

In 2014, there was an 18 percent increase in the total number of adult arrests.



Traffic Crashes

In 2014, the number of traffic crashes remained steady with that of 2013.

Administrative Fee Recovery

In order to recover the cost of certain services performed by the Department and to reduce the impact on the taxpayer, the Village of Round Lake Beach began assessing administrative fines for vehicles which were towed as a result of being used in the commission of a crime and for certain traffic violations such as DUI, Driving While License Suspended or Revoked, No Valid Driver's License, Suspended Registration, and no Insurance.

Traffic Enforcement

There was a decrease in traffic stops and traffic citations for 2014.



Parking Enforcement

During 2014, there were 3,431 parking citations issued to drivers for a variety of reasons, with the main offenses listed below:

The primary violations for which parking citations were issued were 2-6am street parking, unregistered vehicles, fire lane parking, sidewalk parking, and inoperable vehicles.

Driving Under the Influence

There were 44 arrests for Driving Under the Influence of Alcohol and drugs in 2014, which is a decrease from the 56 arrests made in 2013.

Vehicle Pursuits

In 2014, the department had 1 vehicle fail to stop for police officers. The incident was reviewed and no corrective measures were needed.

Vehicle Pursuits

	2011	2012	2013	2014
Total Pursuits	3	4	1	1
Policy Compliant	2	3	1	1
Policy non-Compliant	1	1	0	0
Accidents	1	0	0	1
Injuries: Officer	0	0	0	0
: Suspects	0	0	0	0
: Third Party	0	0	0	0
Traffic Offense	3	3	1	0
Felony	2	1	0	1
Misdemeanor	1	0	0	0

Property and Evidence



The Department has officers trained as evidence technicians and Property Control Officers. These personnel are available 24-hours per day and perform their functions in addition to their regular patrol duties. Guidelines developed by the Illinois State Forensics Lab are used for the collection, preservation, storage and submission of physical evidence. All equipment is contained in a vehicle for rapid response as needed. The Grayslake Police Department which is an accredited department conducted the first audit of the property room in over 4 years and accounted for more than 5000 pieces of evidence. Only one minor piece of property from 10 years ago was unaccounted for.

Police Training

The Department recognizes the importance of training and continually strives to ensure both sworn and civilian police employees are provided with the knowledge and education to perform their service to the community in a professional and safe manner.

New Officer Training and Field Training

Recruit police officers receive their initial training in a 14-week course at the Suburban Law Enforcement Academy in Glen Ellyn, at the Police Training Institute at the University of Illinois in Champaign or at the Illinois State Police Academy in Springfield.

The field training program for new officers who have graduated basic training is a 14-week program. The selection process for a field training officer requires the submission of a written request which is reviewed by a panel consisting of the Field Training Officer supervisor and current Field Training Officers. A recommendation is then forwarded to the Chief. New Field Training Officers must attend a 40-hour training course.

The Field Training Program consists of 14 weeks of one-on-one training and is designed to acquaint new officers to the Village, and to the policies and procedures unique to the Department. Each new officer will spend time with three different Field Training Officers



(FTOs) on all three shifts over a period of 14 weeks. New officers will be trained and evaluated in all areas of the profession, and will be required to demonstrate a level of proficiency prior to successful completion of the program.

Each officer who successfully completes the program will remain on 12 additional months of probation, and will be released from probation only when they have displayed their ability to competently serve our citizens. Daily meetings are conducted to closely review their progress.

Round Lake Beach Police Officer Training

Round Lake Beach Police personnel are among the most well trained in Lake County. During 2014, Round Lake Beach Police Officers received a total of 2,650 hours of training or an average of approximately 70 hours per officer.

The in-house training function is an invaluable asset to the Department. Department personnel provide annual and specialized training to their fellow employees. Sworn employees receive firearms training every six months and to enhance that training and provide a feeling of realism, the Department has added simulated ammunitions training. This training allows the officers to experience realistic situations where they can assess their ability to quickly evaluate and react to a situation in a simulated life and death situation. The officers experience an elevated heart rate, a quickened pulse, and the level of adrenaline not possible by merely shooting at a paper target.

Enforcement of the Sex Offender Registry Act

The Village of Round Lake Beach has 41 registered sex offenders residing within the Village limits during 2014. Patrol Officers are specifically assigned to monitor the activities of these individuals.



Support Services Division

The Support Services Division is supervised by Deputy Chief Michael Scott. The Support Services Division includes the Detective Unit, the Special Operations Unit and the Warrant Service Team which are on-call 24 hours per day. These units are responsible for criminal investigations, as well as specializing in gang and drug investigations. Support Services is also responsible for managing accreditation, recordkeeping, internships and professional compliance.

Detective Unit

The Detective Unit is comprised of 3 Detectives. The Detective Unit is responsible for conducting investigations that may require substantial travel outside the Village's jurisdiction, require specialized skills or training, and are lengthy and in-depth in nature. Patrol Officers are encouraged to conduct as much initial and follow-up investigation into offenses as possible. The Detective Unit conducted investigations that led to 71 arrests in 2014. The arrests were for Sexual Assaults, Aggravated Battery, Homicide, Residential Burglary, Burglary, other violent crimes and for white collar crimes like Forgery, Deceptive Practices and Identity Theft.

Special Operations Unit and Warrant Services Team

The Round Lake Beach Police Department Special Operations Unit main focus is drug and gang enforcement, though they also may be assigned to work with the Patrol Unit and assigned to conduct other specialized functions. The Special Operations Unit investigations resulted in 92 arrests during 2014. The Village has had a slight increase in gang graffiti from 40 incidents of Gang Related Criminal Defacement reports in 2013 to 58 in 2014.

Along with the two Special Operations Unit Officers, ten Patrol Officers join with them



to form the Warrant Service Team. This team trains for the safe execution of serving warrants. The Special Operations Unit also gathers gang intelligence and is tasked with updating this information on a daily basis.

The Round Lake Beach Police Department belongs to the Lake County Underage Drinking Prevention Task Force. The Special Operations Unit conducts quarterly alcohol compliance checks on businesses that sell alcohol in Round Lake Beach, as well as quarterly tobacco compliance checks on tobacco retailers.

Records Unit

As the repository for all documented calls for service, the Records Unit processes and archives all reports of criminal, non-criminal, and traffic activity handled by the Department.

The Police Department is customer service oriented. The Records Unit is open to the public Monday through Friday from 8:00 A.M. until 5:00 P.M. The village hall is open on Saturday mornings if someone needs assistance. The unit is responsible for the receipt, storage and dissemination of Department records, including citations and reports. The Records Unit acts as the Department's first point of contact to citizens. They are usually the first employees that visitors encounter when they come in to the Police Department or call for information. They assist citizens with obtaining copies of reports, dispense employment applications, accept payment of parking ticket citations, handle the payment of towing fines and the release of vehicles, assist officers locating records, and act as a liaison with the States Attorney's Office by providing copies of reports and other documentation necessary for the successful prosecution of offenders.

Internships

The Round Lake Beach Police Department works with area colleges and universities to bring in students to experience the police department first hand. In 2014, there were two interns, both from Western Illinois University. The interns spend time in each division and unit at the police department.



Accreditation

The Round Lake Beach Police Department maintained ILEAP accreditation in 2014.

Community Relations & Education

Crime Free Multi-Housing (CFMH)- The Crime Free Multi-Housing Project is a partnership between the Village and owners of rental properties to maintain properties that do not lead to criminal activity. Owners of rental properties are required and in turn require their tenants to maintain the premises as crime free. If the tenant does not maintain such an environment, the lease may be terminated by the property owner. Property owners have welcomed this tool as a means of maintaining safe housing.

This program is not merely about penalties, it is about a new relationship that has been formed between the village and the landlords, especially in regards to sharing information. The CFMH program involves education, enforcement, and follow-up. Each landlord is required to attend a free training seminar to educate them about the Village rental requirements as well as their rights as landlords. During 2014, there were 136 landlord re-certifications and an additional 87 new landlords. The results of these efforts were that 147 incidents occurred at rental properties in 2014 with 16 properties being vacated due to violations of the Crime Free Multi-Housing Program.

National Night Out -This event is designed to strengthen the community spirit and increase the awareness of crime and how to prevent it. It helps to recognize and enhance the police-community partnership. The 2014 event attracted over 2,000 residents. The National Night Out car show, organized by Commander Gary Lunn, was a huge success. It featured the Bonnie and Clyde replica (loaned to us by Volo Auto Museum). Additionally, AirOne provided a helicopter flyover and landing.



Community Action Team (CAT)

The purpose of CAT is to organize concerned citizens into groups which can assist the police department as eyes and ears in the community they live. The meetings allow for information sharing between residents and police.

Thanksgiving Turkeys-This Thanksgiving we were able to provide meals for 20 families, which totaled over 100 people all together. Meals were prepared fresh and delivered to the families on Thanksgiving day hot and ready to eat. The dinners included a large turkey, with numerous side dishes, desserts and a gallon of milk. We had close to 40 volunteers help making the deliveries to include off duty police officers, mobile eye, CAT members, local business owners and their families.

Helping Hams-This year for Helping Hams we were able to purchase 50 hams and along with food donations for the PLAN pantry we delivered hams and boxes of food for approximately 100 families. Many of the same volunteers already mentioned above showed up to make the deliveries several days before Xmas. A police officer dressed up as Santa Claus and met with children who came with their parents to the pantry to pick up their hams.



Shop With A Cop

On 12-01-14, the Round Lake Beach Police Department conducted its annual Shop With A Cop program. Shop With A Cop provided a positive holiday experience for 47 Round Lake Beach children in need by allowing positive interaction with law enforcement. The event was held at the Civic Center. Entertainment, activities, crafts and refreshments were also provided. Each child received a \$100 shopping spree at Wal-Mart. Officers made sure that the children purchased necessary items (coats, gloves, etc.). The officers were also instructed to make sure that every child bought at least one toy.



Milestones

Each year the Department celebrates the accomplishments and important events that occur, which affect the members who protect the Village. The year 2014 was no different and the Department recognized the following events:

Retirement



Police Chief Gary Bitler retired after 35 years of service with the Village. Chief Bitler was the most decorated officer in the history of the village's police department.

New Officers

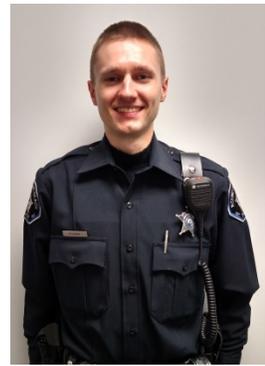
Three new officers were hired in 2014



Timothy Gannon



Adam McMahon



Gerard Gannon

New Specialist





Officer Steve Sandacz is a 17 year veteran at the police department and he represents the village on the Lake County Major Crash Assistance Team. Officer Sandacz went through lengthy traffic crash reconstruction training in 2014 to qualify to be on the team.

2014 Police Officer of the Year

Throughout the year, awards are presented for superior service. Additionally each February, the Police Officer of the Year is recognized. To receive the award, the nominee has to be an outstanding employee who has had an excellent work record over the past year. The employee's performance is looked at in several areas such as, going beyond what is regularly expected, presenting a professional demeanor, willingness to help others, volunteering for assignments or extra work, and routinely making good decisions. Officer Kariann Hill was recognized as the 2014 Officer of the Year.



Kariann Hill

Summary of 2014 and New Goals for 2015

The police department worked well with the other village departments on goals that were consistent throughout the organization in 2014. We will continue to do this in 2015 and we will expand on the work that has already been completed.

Police officers averaged approximately 70 hours of training in 2014. This training includes technical proficiencies in areas like self-defense and firearms. The officers receive training in legal updates in areas such as search and seizure. The officers also receive annual training in leadership, ethics and diversity. The overall goal is to provide the citizens with a professional police department. In 2015 the police department subscribed to a new service that will provide monthly updates to officers in the area of search and seizure.



The request for police services increased slightly in 2014 as well as the number of arrests while there was a slight reduction in the number of traffic and ordinance violations written. In 2015 the police officers are working on a new evaluation process so the supervisors can provide relevant feedback on performance.

Last year the police department worked with the village's economic development department with Crime Free Multi-Housing. This program is designed to work with landlords and their rental properties within the village. In 2015 the police department is going to continue to work with other village departments in a Neighborhood Reinvestment Program and work to reduce property crimes. The police department will notify citizens of crime opportunities on their property and follow up to help eliminate these opportunities.

We are committed to using new technology to become as efficient as possible. In 2014 we researched a new Records Management System that we hope to implement in 2015. This new system will provide new programs and help to reduce redundant data entry. It will also allow us to track our activity and remain transparent to the community we work for.

Finally, the village's police department worked very hard in 2014 to provide community based programs. The department began working with Mano a Mano and other stakeholders in the Round Lake Beach Area. The village provided a very successful event during National Night Out at the lakefront and Shop With a Cop. In 2015 we are looking forward to the inaugural Round Lake Beach Citizen's Police Academy.

It has been a very productive 2014 and we are looking forward to meeting our 2015 expectations.

Respectfully submitted,

David D. Hare
Chief of Police.

