



BEACHFEST 2017

Not For Profit / Organization Application Outdoor Booth Space

Friday, June 23 Saturday, June 24 Sunday, June 25

ORGANIZATION NAME: _____

ADDRESS: _____ TOWN _____

TELEPHONE: _____ CELL PHONE DAY OF: _____

CONTACT PERSON: _____

ORGANIZATION EMAIL ADDRESS: _____

YOUR BOOTH DESCRIPTION: (i.e.: What information will your organization be sharing with our Festival Guests? Will you be handing out flyers? Will you be doing a children's or adult game/contest? Etc.)

Tent 10x10 12x12

Flyers to be handed out

Children's Games: _____

Adult Games: _____

Other: _____

Your booth should be set up by (Friday 4:30pm, Saturday: 12:30pm, Sunday: 12:30pm)

Please list days you will be @ the Festival: _____

Booth Space details:

- BeachFest is located on the grounds of the Cultural & Civic Center of Round Lake Beach.
2007 Civic Center Way, Round Lake Beach
- Your booth space will be a maximum of 12'x12' space located outside on the Festival Grounds
- You are responsible for any tent covering, your own table, your own chairs and table covering.
- All signs or advertising must be located within your space
- Booth space MUST be left clean at the end of the event

BeachFest scheduled hours:

Friday, June 23 5pm – 11pm Saturday, June 24 from 1pm – 11:00pm Sunday, June 25 from 1-9pm

I acknowledge the following:

- My participation in BeachFest must be approved by the BeachFest Committee and that the decision of the committee is final.
- My booth location will be determined by the BeachFest Committee and its decision is final.
- There are no Public Address systems of any type allowed at my area. The volume from any displays must be kept low enough as to not affect surrounding vendors.
- Our organization will not sell any type of items without prior approval of the BeachFest Committee. Very limited approval.
- We will provide a certificate of insurance naming the Village of Round Lake Beach as additional insured if required.
- There is no electricity supplied for my space and, no generators are permitted.
- Tents, tables, chairs and any table coverings **are not** supplied by the Festival.

Organization Representative (please print) _____

Signature _____

Date _____

We are able to provide volunteers to assist with BeachFest (they can wear a shirt, hat, name tag, etc. identifying them as members of our organization).

Volunteers Names	Day/Times	Email
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please return this information to:

BeachFest Committee
2007 Civic Center Way
Round Lake Beach, IL 60073

For questions: 847-740-6026 Ext. 327

Applicants should be contacted within 10 days of our receipt of your application