

**Village of Round Lake Beach  
Finance Standing Committee Minutes  
Monday, February 8, 2021 – 6:00 p.m.**

Village Hall  
1937 North Municipal Way  
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Acting Mayor Nickles
  
2. **Call to Order:** 6:00 p.m., by Chairperson Trustee Cleveland  
  
Members Present: Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis, Acting Mayor Nickles
  
3. **Members Absent:** None  
  
Others in Attendance: Trustee Ibarra; Village Administrator Kilbane; Finance Director Rossi; Public Works Director Hilts; Economic Development Director Heinen; Staff Accountant Ibrahim
  
4. **Approval of Agenda** A motion was made by Trustee Davis and seconded by Trustee Stout to approve the agenda. All ayes, motion carried.
  
5. **Approval of Minutes** A motion was made by Trustee Stout and seconded by Trustee Davis to approve the minutes with no corrections for the January 11, 2021 Finance Committee Meeting. All ayes, motion carried.
  
6. **Scheduled Business**

**A. IDOT Resolution**

Public Works Director Hilts presented information regarding the requirement by the state of Illinois to obtain a written permit from IDOT in order for the Village to perform any emergency repairs on a state maintained right of way, mainly Route 83.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of a resolution for construction on a state highway on the February 22, 2021 board meeting. All ayes, motion carried.

**B. Well #3 Rehab**

Public Works Director Hilts presented information regarding the removal, inspection, and rehabilitation of the pumping equipment at Well #3. Two proposals were received, one from Water Well Solutions and one from Layne Christensen Company.

Trustee Stout noted that the quote received from Water Well Solutions is dated June 2019. Public Works Director Hilts to follow up.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of the inspection and rehabilitation work described herein to Water Well Solutions, upon confirmation of the proposal date, up to the budgeted amount of \$30,000 on the February 22, 2021 board meeting. All ayes, motion carried.

**C. Signs Installation**

Public Works Director Hilts presented information regarding a sign request received by a resident to install DEER CROSSING signs on both sides of Village Drive.

A motion was made by Trustee Davis and seconded by Trustee Stout to approve the installation of DEER CROSSING signs at Village Drive. All ayes, motion carried.

**D. Hook Drive Extension Plat of Dedication**

Public Works Director Hilts presented information regarding IDOT requirement to have property formally dedicated to the extension's federal construction funding.

A motion was made by Trustee Stout and seconded by Trustee Davis to approve the Plat and authorize the Mayor and Village Clerk to execute for recording the Plat with the County on the February 22, 2021 board meeting. All ayes, motion carried.

**E. Business Licensing**

Economic Development Director Heinen presented information regarding proposed updates to the Municipal Code section 3-1-1 with regards to the Village Business Licensing Program.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the proposed changes to the Municipal Code section 3-1-1 on the February 22, 2021 Board Meeting. All ayes, motion carried.

**F. Property Registry**

Economic Development Director Heinen presented information regarding proposed updates to the Municipal Code Section 8-1-1-9 with regards to the Village Property Registry Program.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of the proposed changes to the Municipal Code section 8-1-1-9 on the February 22, 2021 Board Meeting. All ayes, motion carried.

**G. Rentals and Occupancy Permits**

Economic Development Director Heinen presented information regarding proposed updates to the Municipal Code Section 8-1-1-8 with regards to the Village Rental Certification and Occupancy Permit Programs.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the proposed changes to the Municipal Code section 8-1-1-8 on the February 22, 2021 Board Meeting. All ayes, motion carried.

**7. Other Business-**

**A. Treasures Report**

Staff Accountant Ibrahim reviewed the Treasurer's Report for January 2021.

No action was taken, informational purposes only.

**8. Public Participation-None**

**9. Executive Session – None**

**10. Adjournment**

Trustee Stout made a motion and seconded by Trustee Davis to adjourn the meeting at 6:30 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on March 8, 2021.

- With No Corrections \_\_\_\_\_
  - With Corrections \_\_\_\_\_
- (See minutes of meeting for corrections)