

**Village of Round Lake Beach**  
**Finance Standing Committee Minutes**  
**Monday, March 8, 2021 – 6:00 p.m.**  
Village Hall  
1937 North Municipal Way  
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Acting Mayor Nickles
  
2. **Call to Order:** 6:01 p.m., by Acting Chairperson Trustee Stout  
  
Members Present: Acting Chairperson Trustee Stout, Trustee Davis, Acting Mayor Nickles
  
3. **Members Absent:** Chairperson Trustee Cleveland  
  
Others in Attendance: Trustee Ibarra; Trustee Valadez; Village Administrator Kilbane; Finance Director Rossi; Public Works Director Hilts; Economic Development Director Heinen; Staff Accountant Ibrahim; Village Attorney Scott Puma
  
4. **Approval of Agenda** A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve the agenda. All ayes, motion carried.
  
5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve the minutes with no corrections for the February 8, 2021 Finance Committee Meeting. All ayes, motion carried.
  
6. **Scheduled Business**

**A. FY2022 Budget**

Finance Director Rossi presented information outlining the proposed Annual Budget for fiscal year May 1, 2021-April 30, 2022. The mandatory public hearing notices have been published and the general ledger detail, including footnotes and historical data, will be posted on the Village website.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of the Fiscal Year 2022 Annual Budget on the March 15, 2021 board meeting. All ayes, motion carried.

**B. Zoning Map Update**

Economic Development Director Heinen presented information regarding the annual update of the Municipal Zoning Map which includes one property, at 1627 N. North Channel Drive, to be rezoned from R-3 to C-3.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of the updated 2021 Zoning Map on the March 15, 2021 board meeting. All ayes, motion carried.

**C. Volume Cap Allotment**

Economic Development Director Heinen presented information regarding the Village's 2021 Volume Cap Allotment.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval to equally allocate the 2021 Volume Cap Allotment to the Private Activity Bond Clearing Pool and the Illinois Assist Homebuyer Down Payment Assistance Program on the March 15, 2021 board meeting. All ayes, motion carried.

**D. Contractual Utility Repairs**

Public Works Director Hilts presented information regarding the Village's need to add additional approved contractors for underground utility repairs such as water main breaks.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to approve a one year agreement for Contractual Utility Repair with Garnziano Sewer & Water, Woodstock, IL on the March 15, 2021 board meeting. All ayes, motion carried.

**E. Mowing Maintenance Program**

Public Works Director Hilts presented information regarding the Village's receipt of three qualified bids to provide services for the Mowing Maintenance Program 2021-2023.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the award of a three year contract to Acres Group, Wauconda, IL for the 2021-2023 Mowing Maintenance Program on the March 15, 2021 Board Meeting. All ayes, motion carried.

**F. Cleaning and Custodial Services**

Public Works Director Hilts presented information regarding the proposals received by the Village for the 2021-2023 cleaning and custodial services. A total of 6 proposals were received.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of a three-year contract with Alpha Building Maintenance Service, Bridgeview, IL on the March 15, 2021 Board Meeting. All ayes, motion carried.

**G. Changes to Municipal Code**

Village Attorney Scott Puma presented clarifications that are needed to some of the recently approved updates made to the Village Code regarding Occupancy Permits and Property Registry.

A discussion was held regarding property inspections when a property is being sold within the Village.

A motion was made by Trustee Davis and seconded by Acting Mayor Nickles to place the approval of the proposed adjustments to the Village Code on the March 15, 2021 Board Meeting. All ayes, motion carried.

**7. Other Business-**

**A. Treasures Report**

Staff Accountant Ibrahim reviewed the Treasurer's Report for February 2021.

No action was taken, informational purposes only.

**8. Public Participation-None**

**9. Executive Session – None**

**10. Adjournment**

Trustee Davis made a motion and seconded by Acting Mayor Nickles to adjourn the meeting at 6:31 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on April 12, 2021.

- With No Corrections
  - With Corrections
- (See minutes of meeting for corrections)

End